

## POST & BID POSITION ANNOUNCEMENT

### Bargaining Units 1, 4 and 11

1. Reference #: **29-8-055**    2. Position Number: 929-501-3175-XXX    3. Date of Posting: **12/05/2017**
4. Classification: Transportation Engineering Technician    5. Salary Range: \$3546 - \$5337
6. Pay Differentials That Apply To Position:    **Pay Differentials may apply**
7. Working Hours Of Position:    **Variable, including night work    07:00am-05:30pm**
8. District/Division:    **05/1562**    Section: Construction    Geographic Location: **Monterey County**  
**(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)**  
***Determination for relocation will be made by Hiring Supervisor.***

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):  
 Minimum qualifications are the minimum qualifications for Transportation Engineering Technician
- B. Technical & Professional Skills & Abilities:  
 Must have a extensive knowledge of contract administration paper work and documentation.  
 Must be able to Communicate effectively in both verbal and written form.  
 Must be able to prepare reports and correspondence.  
 Must be able to use and understand computers (Excel, Access and Microsoft Word are desirable).  
 Must have knowledge of the Caltrans Construction Manual, and applicable California Manual of Tests and AASHTO tests.  
 Ability to perform calculations (geometry and algebra desirable).  
 Ability to understand and analyze testing procedures and perform complex test calculations.  
 Ability to analyze and interpret test results.  
 Inspector duties when needed.
- C. License and/or Certification Requirements:  
 Valid California Drivers License.  
 Applicant must obtain Testing Certifications for applicable test methods typical, but not limited to Cal Manual of Test numbers:  
 111, 125, 202, 204, 206, 207, 208, 209, 212, 216, 217, 224, 225, 226, 227, and 231.
- D. Physical Abilities to Perform Essential Functions:  
 Ability to lift up to 50 pounds and capable of moving large quantities.  
 Night work when required.  
 May spend long hours on feet at job sites including walking on uneven surfaces and steep slopes.  
 May be exposed to heat, cold, dust, noise, construction equipment and traffic.  
 Evaluate issues and make sound safety decisions.  
 Must be able to travel to project sites.
- E. Other Departmental Requirements:  
 Travel to remote job sites may be required (Caltrans travel and reimbursement rules)
- F. Duty Statement/Description of Duties: Attached

10. Final Date and Time for Receiving Bid: 12/19/2017

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

12. Submit Bid to:

Name: Sheree Northern, Central Region Construction Division

Address: 2015 E. Shields Ave., Suite 100, Fresno, CA 93726

Telephone Number: 559-243-3575

FAX Number: 559-230-3107

E-mail Address: Sheree.Northern@dot.ca.gov

13. Window period employee must be available for contact (**Unit 1&4 Only**): From: 07:00am To: 03:30pm

(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

14. Expected Reporting Date To Position (**Unit 11 Only**): Within two weeks of receiving notification of winning bid

(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)

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Revised 3/7/12